



St. Alban & St. Stephen Catholic Primary School & Nursery
Board of Governors
Chair: Mr Gerry Dolan
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5 November 2020

Dear Parents/Carers,

As you are all now aware, the school has had many changes in recent years.

After forming a federation between the Infant and Junior schools in January 2019, we made the decision to unite both schools and become one Primary school in September 2020.

In recent months, we have had two Acting Heads of School, Mrs Porter and Mrs Moore, who replaced Miss Cannon. We have been fortunate to have the excellent leadership of Miss McFlynn during this period to get us to a position where we can now appoint a new Headteacher and two Assistant Headteachers.

I am delighted to be able to inform you that, following a rigorous and robust recruitment process, the Full Governing Body has appointed Mrs Clare Moore as the new, and first, Headteacher of St. Alban & St. Stephen Catholic Primary School & Nursery. We were very impressed with Mrs Moore's vision for the school's future, and her commitment and passion to the academic, moral and spiritual development of the children. She has outstanding qualities that will enable the continued success of our school. Mrs Moore is currently one of our acting Heads of School and is thrilled to accept this appointment and to continue our journey to make our newly formed Primary school an outstanding one.

Mrs Moore will take up her new position in January 2021 and Mrs Porter and Mrs Murphy will each take up the position of Assistant Headteacher to support her. I am sure you will join the staff and Governors in congratulating Mrs Moore on her appointment and will provide her with all the support necessary to lead the school for the rest of the academic year and beyond.

Thank you for your continued patience and support of the school whilst we awaited the appointment of our new Headteacher.

I hope you all remain safe in these most challenging of times.

Yours faithfully

Gerry Dolan, Chair of Governors